

European & International Board

9 November 2012

The European & International Board meeting will be held on **Friday 9 November 2012** at **11.00am**, in the Biscuit Building, 10 Redchurch Street, **Shoreditch**, London, E2 7DD.

Political Group meetings

Conservative Group at 10.00am in the Biscuit Building, 10 Redchurch Street, Shoreditch, London.
Liberal Democrat Group at 10.30am in the Biscuit Building, 10 Redchurch Street, Shoreditch, London.

Timings

Board Meeting: **11.00 am – 12.30pm**
Working Lunch: **12.30pm – 1.30pm**

Apologies

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting, so that a substitute can be arranged and catering numbers adjusted, if necessary.

Labour: Aicha Less: 020 7664 3263 email: aicha.less@local.gov.uk
Conservative: Luke Taylor: 020 7664 3264 email: luke.taylor@local.gov.uk
Liberal Democrat: Group Office: 020 7664 3235 email: libdem@local.gov.uk
Independent: Group Office: 020 7664 3224 email: independent.group@local.gov.uk

Attendance Sheet

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

Location

A map showing the location of the Biscuit Building is printed on the back cover.

Contact

Frances Marshall (Tel: 020 7664 3220, email: frances.marshall@local.gov.uk)

Carers' Allowance

As part of the LGA Members' Allowances Scheme, a Carers' Allowance of up to £6.19 per hour is available to cover the cost of dependents (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.